



**THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA**  
(Set up by an Act of Parliament)

**Pune (WIRC)**

**27<sup>th</sup> August 2021**

**NOTICE**

The notice is hereby given to all Members of Pune Branch Managing Committee, that meeting of the Managing Committee Members is called on **Monday, 30<sup>th</sup> August 2021, at 5 pm** at Pune Branch of WIRC of ICAI, ICAI Bhawan, Bibwewadi, Pune 411037.

The agenda of the meeting is as follows: -

1. Opening Remarks by Chairman;
2. To read and approve the minutes of the MC meetings held on 28<sup>th</sup> July, 2021
3. To discuss and plan the forthcoming programme
4. To Review of Trial Balance for the Month of July, 2021
5. To discuss the development in Infrastructure, Painting, Maintenance, Plumbing work etc.
6. Any other matter with the permission of the chair

**All are requested to attend the meeting.**

Sd/- Kashinath Pathare  
CA. Kashinath Pathare  
Secretary

Sd/- Sameer Ladda  
CA. Sameer Ladda  
Chairman



**Minutes of the Pune Branch of WIRC of ICAI Managing Committee Members Meeting held on Monday, August 30, 2021 at 5.00 pm in physical at ICAI Bhawan, Bibwewadi, Pune 411037 & in virtual electronic mode (ZOOM Platform).**

**A. Following members were present in physical for the meeting:**

1. CA. Sameer Ladda, Chairman & Treasurer
2. CA. Kashinath Pathare, Vice Chairman & Secretary
3. CA. Abhishek Dhamne, Member
4. CA. Chandrashekhar Chitale, (Ex Officio) Central Council Member

**B. Following members were present in virtual electronic mode for the meeting:**

1. CA. Amruta Kulkarni, Member
2. CA. Yashwant Kasar, (Ex Officio) Regional Council member

**C. Following members were absent for the meeting:**

1. CA. Ruta Chitale, Member
2. CA. Abhishek Zaware, Member
3. CA. Rajesh Agrawal, Member
4. CA. Arun Anandagiri, (Ex Officio) Regional Council Member
5. CA. Anand Jakhotiya, (Ex Officio) Regional Council Member

**D.** Since the required quorum was present for the meeting, CA. Kashinath Pathare, Vice Chairman & Secretary, requested CA. Sameer Ladda, Chairman & Treasurer, Pune ICAI to start the meeting.

CA. Sameer Ladda, Chairman & Treasurer, Pune ICAI, started the meeting expressing welcome to all the Managing Committee members and ex officio those present in the physical as well as in virtual electronic mode.

As per the fifth agenda item, CA. Chandrashekhar Chitale, CCM, ICAI informed briefly about the progress of additional infrastructure for Pune Branch of WIRC of ICAI. He informed that an appropriate decision has been taken after discussion of the requirements of additional Infrastructure in the earlier managing committee as well as infrastructure committee members meetings of Pune Branch of WIRC of ICAI. The Infrastructure Development Committee of ICAI & Council has sanctioned the adequate limit for the purpose of additional infrastructure and whatever support needs to be provided by the ICAI. He further explained the tender process followed by the Pune Branch as per the guidance & instruction received from the Infrastructure Development Committee of ICAI. He informed that we had received a good number of bids for the tenders floated. For the purpose of analysis of those tenders a Group was constituted and the group members had the meetings. As per the group meetings the priorities have been discussed and accordingly the proposals have been ranked. After having the proposals ranked, a meeting of the infrastructure committee members of Pune Branch was invited in which Financial Tender Bids also opened and







accordingly they have been listed down. It was decided in the meeting of the infrastructure committee of Pune Branch that the first 4 ranked proposals should be considered as per the priority and we should start the further process. Accordingly, today there was a Group meeting in which the four proposals were considered and three bidders were present for the meeting out of four. It was decided by the Group that the fourth ranked proposal is not as per the priority requirement hence it was not called for the meeting. As per the Group meeting with the first three ranked bidders, the proposals were understood as per the requirement for the additional infrastructure for Pune Branch and accordingly after receiving the concrete proposals from this three bidders further Infrastructure Committee meeting of Pune Branch will be schedule, then after the appropriate decision will be taken as per the guidance of Infrastructure Development Committee of ICAI. CA. Sameer Ladda, Chairman thanked him for the updation on the progress on proposals for the requirement of additional infrastructure for Pune Branch.

Further, CA. Sameer Ladda, Chairman updated about the Painting, Maintenance & Plumbing work currently scheduled at the branch. He said that external painting is already completed, internal painting also completed except some ground floor part kept pending due to leakage issues. Considering the urgency of leakage work we have appointed the plumbing & leakage Vendor named Sai Water Proofing so that the work can start immediately and after completion of the leakage work the remaining internal painting part will be completed at the earliest. It ratified the appointment of vendor Sai Water Proofing to do this leakage work since the plumbing vendors are difficult to find out. Also the quotation amount will depend as per the exact location and reason for leakage, as of now its very difficult to find the same. As per the oral communications with other plumbing vendors, this vendor is lowest and also giving 5 years leakage warranty. CA. C V Chitale, CA. Abhishek Dhamne along with other present managing committee members approved the ratification for appointment of the vendor.

CA. Sameer Ladda, Chairman briefed about the programme, activities held till now in the month of August,2021. He informed that almost every day we have scheduled the programme for members as well as students. He pointed to the major programmes such as Virtual National Conference on Direct & Indirect Taxes, Six Days Investors Awareness Programme along with Chess & Carrom competitions. He updated about the WIRC Office Bearers Visit to Pune on 12<sup>th</sup> & 13<sup>th</sup> August,2021 for various interactive meets and two days Cooperative Conference scheduled on 13<sup>th</sup> & 14<sup>th</sup> August,2021. He mentioned some of the interactive meets such as with PCCIT, MIT & Pune University were more fruitful. He informed about the Flag Hoisting Ceremony & Felicitation of **Indian Defence Warriors** on the occasion of Independence Day,15th August,2021 which was a **unique programme** under **ICAI's "Azadi Ka Amrit Mahotsav-Celebrating 75 Years of India's Independence"**. He informed that for the first time in the history of Pune Branch such a unique programme was arranged to felicitate the Indian Defence Warriors. He also informed about Mga Career Counselling programme & CFO's meet held during the month of August,2021 alongwith other programmes.







**E. The next agenda of the meeting was to read and approve the MC Minutes held on 28<sup>th</sup> July, 2021:**

CA. Sammer Ladda, informed that we had already circulated the draft minutes of the MC meeting held on 28<sup>th</sup> July, 2021 on email to all, if any one has any suggestions, please intimate in next 4-5 days, so that the minutes can be kept on record. The June month minutes were approved which was kept open for any suggestions.

**F. The next agenda of the meeting was to discuss and plan the forthcoming programme:**

CA. Sameer Ladda briefed about the upcoming programmes which are already scheduled some of them are VCM on Internal Audit, VCM on Code of Ethics & CA Students Conference on 4<sup>th</sup> & 5<sup>th</sup> September, 2021 in Physical cum Virtual mode. He said that from last year we have started the "Ganesh Festival", this year too we will be scheduling the "Ganesh Festival" programme in virtual mode for 6 to 7 days, there will be live "Ganesh Aarti" every day from Pune Branch before starting of the programme.

CA. Sameer Ladda, requested if any one has any other suggestions to schedule more programmes.

**G. The next agenda of the meeting was to Review of Trial Balance for the Month of July, 2021:**

Trial balance for the month of July 2021 got approved, since there were no any queries. Discussed and verified the monthly statutory deductions: (Total Paid P.T. Rs. 2600/- & TDS Rs. 1,08,390/-), seminar wise Income and Expenditure Account Details upto July, 2021.

**H. The last agenda of the meeting was to discuss any other matter with the permission of the chair:**

CA. C V Chitale informed that from 1<sup>st</sup> of September, 2021 the ICAI Code of Conduct for the election will start, please make sure the constendent candidates names & photos to be covered and follow the instruction, guidelines issued by ICAI, H.O. He said that he will be contesting for the Central Council Election and his name, photo etc to be covered.

CA. Amruta Kulkarni suggested if we can schedule Vaccination Camp for a second dose of vaccine as some of the members were asking for the same.

CA. Sameer Ladda, Chairman welcomed the suggestion, he told that as per the requirement count for the second dose of vaccination, if any, we will speak with hospitals and arrange accordingly.

There being no other items to discuss, the meeting was concluded with thanks to the Chair.

Sd/-

**CA. Sameer Ladda**  
Chairman & Treasurer

Sd/- *K Pathare*  
**CA. Kashinath Pathare**  
Vice Chairman & Secretary

