



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
(Set up by an Act of Parliament)

Pune (WIRC)

26th April 2021

NOTICE

The notice is hereby given to all Members of Pune Branch Managing Committee, that e - meeting of the Managing Committee Members is called on **Thursday, 29th April 2021, at 5 pm** Link for attending the meeting will be shared in the due course.

The agenda of the meeting is as follows: -

1. Opening Remarks by Chairman;
2. To read and approve the minutes of the MC meetings held on 16th March, 2021;
3. To discuss and plan the forthcoming programs/webinars;
4. Approval of Draft EOI for Purchase of Land/Commercial Premises
5. Any other matter with the permission of the chair.

All are requested to attend the meeting.

Sd/- K Pathare
CA Kashinath Pathare
Secretary

Sd/- S Ladda
CA Sameer Ladda
Chairman



Minutes of the Pune Branch of WIRC of ICAI Managing Committee Members Meeting held on Thursday, April 29, 2021 at 5.00 pm in virtual electronic mode (ZOOM Platform).

A. Following members were present in virtual electronic mode for the meeting:

1. CA Sameer Ladda, Chairman & Treasurer
2. CA Kashinath Pathare, Vice Chairman & Secretary
3. CA Abhishek Dhamne, Member
4. CA Amruta Kulkarni, Member
5. CA Rajesh Agrawal, Member
6. CA Yashwant Kasar, (Ex Officio) Regional Council member
7. CA Chandrashekhar Chitale, (Ex Officio) Central Council Member

B. Leave of absence was granted to the following members:

1. CA Anand Jakhotiya, (Ex Officio) Regional Council Member

C. Following members were absent for the meeting:

1. CA Ruta Chitale, Member
2. CA Abhishek Zaware, Member
3. CA Arun Anandagiri, (Ex Officio) Regional Council Member

D. Since the required quorum was present for the meeting, CA Kashinath Pathare, Vice Chairman & Secretary, requested CA Sameer Ladda, Chairman & Treasurer, Pune ICAI to start the meeting.

CA Sameer Ladda, Chairman & Treasurer, Pune ICAI, started the meeting expressing welcome to all the Managing Committee members and ex officio those present in virtual electronic mode.

CA Sameer Ladda, informed that we have done successfully many virtual events on various topics in the month of March as well as in current month. The Two Days Audit of Banks Conclave which was held in Physical cum Virtual mode on 13th & 14th March, 2021 & Seminar on Enterprise Management for Women CAs was held on 8th March, 2021 in Physical mode. All other programmes were held in virtual mode.

He briefly summarised some of the below programmes held in the month of March, 2021 and upto 29th April 2021.

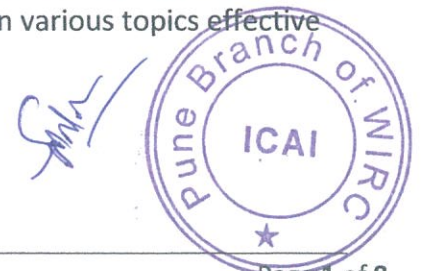
a) 1st-7th March : Live Webinar for Young Members jointly with Pune WICASA, each session attended by more than 250 participants.

b) 8th March : Seminar on Enterprise Management for Women CAs, which was also a great success.

c) 14th-15th March: Two Days Audit of Banks Conclave, which was again great success, attended almost more than 500 participants.

Along with the above programmes many other programmes organised for members as well as students. We have also started the Saturday series for members on various topics effective from April month.

K Patil



He also informed about Two days VCM on the Companies Act, 2013 organised by CL&CGC ICAI and hosted by Pune Branch of ICAI held on 28th & 29th April, 2021. He congratulated all the managing committee members for the great success of all the programme held in the month of March as well as April, 2021.

Special COVID -19 Vaccination camps were also organised for the Pune ICAI CAs' and their immediate family members at Rao Nursing Home, Bibwewadi, Pune till now almost more than 50 members took the benefits of this vaccination camps.

CA Sameer Ladda, informed that New WICASA Committee was formed for the term 2021-22 under the guidance of CA Kashinath Pathare, Chairman, Pune WICASA. He congratulated and given best wishesh for the newly elected WICASA team for future success.

He further informed that due Covid-19 pandemic situation there are restrictions on timings as per the government guidelines, Pune branch staff office timings also changed to 9.30 am to 5.30 pm instead of 10 am to 6 pm till the further guidelines.

He also mentioned that the un-audited statement submitted to H.O ,ICAI before the time and we will make sure the audited statement of account will also submit before the due date.

Due to rapid increase in the cases of critical Covid-19, many of our CA members and their immediate relatives are also undergoing this critical situation and finding it difficult to manage the beds in Hospitals, Covid -19 center for the treatment and quarantine, Oxygen availability, Food & Medicine availability.

To support and cater various services more than 100 CA members have came together to join Pune Branch and with the help of them we have started (i) Vaccination Camps (ii) Tie up with Food/Tiffin services vendors (iii) Plasma Donation Drive and many other necessary services. We have also formed Pune Branch COVID Support Group on whatsapp to give immediate support to CA members & their immediate family members. We have also assigned some staff to support this service and help the members in the best possible ways. He congratulated all the members who joined hands with Pune Branch to support this noble cause.

He further informed us that we have started "Help Desk" for 12A & 80G & Cooperative Sector Issues/Guidance for CA Members. Under the guidance of CA C V Chitale sir for formation of Group on DTPC faculties around 62 young members given there interest to join the group. We are also in the process of constituting a Branch Level Task Force on MSMEs & Start-Ups under the guidance of CA C V Chitale sir and Committee on MSME & Start-Up, ICAI.

With these opening remarks CA Sameer Ladda requested CA Kashinath Pathare to start with the next agenda of the meeting.

Before taking up the next agenda, CA C V Chitale appreciated CA Sameer Ladda & CA Kashinath Pathare taking the responsibility of dual post and keeping the momentum of Pune Branch to organised various events for members and students, keeping smooth the branch functionality and the work done, even during this pandemic situation of COVID -19.



CA Sameer Ladda, replied that "your appreciation always encourages us to work more and more for the betterment of CA fraternity "and given thanks for his appreciation.

E. The next agenda of the meeting was to read and approve the MC Minutes held on 16th March,2021:

CA Kashinath Ptahare, informed that we had circulated the minutes of the meeting held on 16th March,2021 on email to all, if any clarification,suggestions to be intimated in the next four days, so that the minutes can be kept on records.

F. The next agenda of the meeting was to discuss and plan the forthcoming programs/webinars :

CA Sameer Ladda, informed that we have got the approval for hosting two days VCM for "Members in Industry & Business" under Committee for Members in Industry & Business, ICAI on 14th & 15th May,2021 in virtual mode. He requested CA Abhishek Dhamne, Chairman, Committee for Members in Industry,Pune Branch to coordinate further under the guidance of CA C V Chitale sir.

He further informed that WIRC also sanctioned Regional Conference in the month of May,they will confirm the dates in due course. He requested CA Kashinath Pathare to plan the DTRC in the month of May only. He also requested CA C V Chitale sir to help for organising programme on Auditing Standards in the month of May.

He further requested all present members to give their views if they have any programme to organise or suggest.

CA Abhishek Dhamne suggested to invite Mr. Mayur Shelke, the railman who recently risked his own life to save the life of the child who had fallen on the railway tracks of Vangani Station and also Mr. Ranjitsinh Disale, teacher who is winner of \$1 million annual Global Teacher Prize 2020 to felicitate them in one of the upcoming programme for their bravery work. CA Amruta Kulkarni also suggested to invite the Railway motorman who was also involved in the saving life of the child along with Mr. Mayur Shelke.

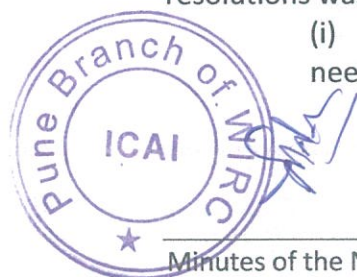
CA Amruta Kulkarni requested CA C V Chitale sir to help for allocating more certificate courses specially for Pune CA Members on Concurrent Audit, CA C V Chitale assured that we can arrange more certificates courses especially for Pune. CA Sameer Ladda, informed that CA Ruta Chitale also requested to organise some Crash course on Valuation, CA Abhishek Dhamne told that he will coordinate for the same.

G. The next agenda of the meeting was to Approval of Draft EOI for Purchase of Land/Commercial Premises:

CA Sameer Ladda, informed that there were three Infrastructure committee meetings of Pune Branch held on 13th January,2020, 9th September,2020 & 22nd April,2021.

He further informed that in the 1st meeting which was held on 13th January,2020, below two resolutions was passed:

- (i) The members of the Committee unanimously resolved that "There is a need for additional infrastructure including premises for better service to more



K Pathare

than 9,000 members and 20,000 students of the Pune Branch of WIRC of the ICAI.”

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(ii) The item - recommendation to HO for release of advertisement for procurement of new building, was put to vote and the same was passed in unanimously by the members. The Invitee insisted on recording her dissent to this item. The members of the Committee unanimously resolved that:”The proposal for informing the decision to the Infrastructure Committee and the Council and request releasing the advertisement regarding new building and/or new land should be recommended so as to enable the Branch to render better service to more than 9,000 members and 20,000 students of the Pune Branch of WIRC of the ICAI.”

In the 2nd meeting which was held on 9th September,2020 also two resolutions was passed:

(i) As all members expressed their views, CA Chandrashekhar Chitale asked for voting.Out of six present members 5 members were in favour to recommend the requirement of additional Infrastructure for Pune Branch and 1 member against the proposal.

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(ii) Out of six present members 5 members were in favour of approaching various Government and other authorities for land/building and other persons for the purpose of acquisition of additional Infrastructure for Pune Branch and 1 member against the resolution.

Further to this the 3rd meeting held recently on 22nd April,2021,to consider communication received from the infrastructure development committee of ICAI and take decision thereon. **Accordingly the draft EOI was approved in the Infrastructure committee meeting of Pune Branch held on 22nd April,2021.**

The same was put for approval in today’s managing committee meeting of Pune Branch as per the meeting agenda. He further informed that on the same subject there was a managing committee meeting held on 9th September,2020 in which also below two resoluon got passed :

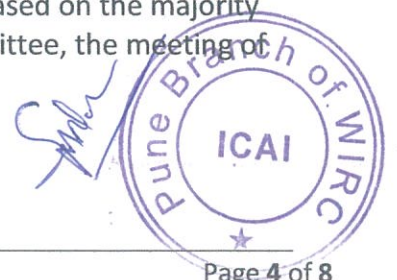
(i) Agenda of the meeting was to recommend the Institute, and other authorities and Infrastructure Committee of Pune ICAI for Acquisition/Purchase of New Premises: In which the resolution got passed by 7 members in favour and 4 in the oppose of the resolution out of 11 members which includes ex-officio and elected members of Pune Branch.

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(ii) Agenda was to recommend the Institute, and other authorities and Infrastructure committee of Pune ICAI for approaching government and other authorities and other persons for Acquisition/Purchase of New Premises : In which the resolution got passed by 7 members in favour and 4 in the oppose of the resolution out of 11 members which includes ex-officio and elected members of Pune Branch.

CA Abhishek Dhamne,then Chairman of Pune Branch, informed that based on the majority of decisions, we will recommend the same to the Infrastructure committee, the meeting of the same scheduled today, 9th September, 2020 at 5 pm.

K Pathane



At the concluding CA Abhishek Dhamne, then Chairman again informed that the additional infrastructure is as per the need of futuristic for 20-25 years and with due respect of all views we will recommend to Pune branch infrastructure committee.

CA Sameer Ladda, informed that we had received mail from H.O on 7th April, 2021 for the Re- Constitution of Infrastructure Committee of Pune Branch of WIRC for the year 2021-22. In which CA. C. V. Chitale, Central Council Member will continue to be the Chairman of Infrastructure Committee of Pune Branch of WIRC of ICAI. Chairman, Vice Chairman, Secretary & Treasurer of the Branch as per office bearers elected for the year 2021-22 will be the Members of the Committee. CA. Arun Anandagiri, CA. Jakhotiya Anand Rameshchandra and CA. Kasar Yashwant Jaywant, Regional Council Member will also be members of the Infrastructure Committee.

CA Sameer Ladda, informed that we had received another mail on 12th April, 2021 in which, Infrastructure Development Committee at its 42nd meeting held on 16.03.2021 considered Permission for Proposal of Purchase of Land/Built-up Premises at Pune for Pune Branch. The Committee after deliberations, decided as under:

1. Since Branch is having 2 owned premises out of which 1st premises measuring 1700 Sq. Ft. at Neel Amber Chambers, Budhwar Peth, Pune 411002 is not in use.

Hence, upon completion of new Infrastructure Project, the same shall be sold out following due process as per Infrastructure Policy and the sale consideration so received shall be transferred to Head Office.

2. The existing ICAI Bhawan at Parshwanath Nagar (from where Branch is functioning) having Built-up area 6,000 Sq.ft. approx. shall be retained by the Branch.

3. As proposed by the Managing Committee and Infrastructure Committee including Chairman, Infrastructure of the Branch, the Committee granted permission to Branch for release an advertisement in newspapers for purchase of land or/ building as Additional Infrastructure for Pune Branch of WIRC of ICAI.

CA Sameer Ladda, further informed that we had received one more mail on 15th April, 2021 as per the mail received from IDC, the draft EOI duly approved and legally vetted by Legal Department HO shall be published in two newspapers (One English National Edition and One vernacular Language - Concern State Edition) with due approval of Managing Committee and Infrastructure Committee including Chairman Infrastructure Committee of the Branch. The draft EOI was already sent to all members on mail. CA Sameer Ladda requested all present members if any suggestions can be discussed now. CA C V Chitale suggested to give 4 days time to read the draft EOI and if any suggestions, views from the present members, can communicate to Chairman, Pune Branch and he is authorised to modify it if found suitable and the same can be intimated to IDC, New Delhi.

CA Amruta Kulkarni said that in the capacity of elected managing committee member, she would like to know the details of Infrastructure plicity which H.O had sent. She informed that the EOI has been shared on earlier e-mails along with the notice of the meeting. She asked to share the same details again. Further she informed that in the earlier Infrastructure committee meeting, she was not present but in the managing committee meeting she has shared her ideas & views and the Chairman then agreed to note the same in the minutes.

With reference to that and the discussion we had earlier, it's good to keep the EOI open for 4 days in front of all of us, in this specific managing committee meeting, she would like to have all those details along with the policy which is suggested and why not taking into consideration the viewpoints of members at large and not to restrict only at Infrastructure



committee as a good governance ,it's just a suggestion and if this can be possible we definitely can take the views of members at large, as this being a managing committee meeting its her suggestion as member. Along with nfrastructure policy she also likes to read the minutes of earlier Infrastructure committee meetings.

CA C V Chitale informed that the Infrastructure policy can be avail directly from the IDC,New Delhi and the minutes of Infrastructure committee meetings are available at the branch, any managing committee members can view or read the same.

CA Sameer Ladda, informed about CA Ruta Chitale's mail which was sent by her on 28th April,2021 to all the managing committee members,as per that mail she suggested that given the rising all encompassing surge of pandemic the building EOI agenda may be postponed.Thus the building & Infra development should not be a priority at this moment. CA Sameer Ladda said that when to approve the EOI is not the agenda,whether to approve or not is the agenda.

CA Sameer Ladda, Chairman requested all the present members to vote for the approval of the draft EOI. Except CA Amruta Kulkarni, all other present members (CA Abhishek Dhamne, CA Kashinath Pathare, CA Sameer Ladda, CA Yashwant Kasar & CA C V Chitale) including ex-officio gave their approval for the draft EOI. i.e. 5/1 out of all 6 present members (5 was in favours out of 6). Please note that CA Rajesh Agrawal,Member joined during the last agenda of meeting,he was absent for the voting of draft EOI.

Accordingly the draft EOI was approved by majority of the present Pune Branch managing committee members.

Further,the draft EOI is kept open for 4 days and if any suggestions from the present members, they can intimate to Chairman, Pune ICAI and he is authorised to update if found suitable and the same can be informed to IDC,New Delhi.

H. The last agenda of the meeting was to discuss any other matter with the permission of the chair:

CA C V Chitale informed that he has spoken with CA. Charanjot Singh Nanda Chairman, Internal Audit Standards Board,ICAI and he approved the Concurrent Audit batch speciaiy for Pune. He further informed that the VCM on "How to Make Networking of CA Firms & Its Importance" was a great success and we need to arrange more such programme.

CA Sameer Ladda, requested all present members if they have any other matter to discuss. CA Sameer Ladda and other present members welcomed CA Rajesh Agrawal, who had just joined.

CA Sameer Ladda, informed that revised rent proposal received for Phadke Sankul premises and we have negotiated the rent increments from 15 % to 5 %,the renewal of agreements will be in process in consultation with advocate suggestions and legal opinion.

He informed that we have invited tenders as per the limited tender process for the External Painting work and one vendor also finalised in consultation with the Purchase Committee of Pune ICAI and expert Architect Consultant as per the guideline of new purchase policy. But due to the COVID-19 pandamic situation and lockdown restrictions the shops are closed and it's difficult to get the painting materials,once it's regularised we will give the work order and start the painting work.



CA C V Chitale suggested the Purchase committee of Pune Branch to take the views of internal painting work and same can be completed before the rainy seasons as currently the members, students and staff presently are less due to Covid-19 government restrictions.

CA Sameer Ladda informed that we have received the proposal for yearly sponsorship of Rs. 2.5 Lakh from Taxmann and they had also paid us advance amount of Rs.75,000/- ,they generally put the stall during the physical seminars but due to the pandemic situation mostly all the programme are now on virtual mode so the sponsorer requested to send the weekly & monthly e-newsletter/article circulations to all members via email along with other terms & condition. He asked the views on this so that we can go ahead with the sponsorship proposal.

CA C V Chitale suggested to asked the guideline from H.O and accordingly take the decision.

CA Amruta Kulkarni requested to share the details regarding the Coaching Classes activities.

Trial balance for the month of March,2021 was already circulated to all the members on mail, actual financials and revenue budget was compared for the month of March,2021 & monthly statutory deductions of TDS, P.T etc verified and noted in the meeting as per the details provided by the account department. Amount of Rs. 7,52,771 was transferred from ITT reserve fund,H.O,ICAI into Pune Branch account on 31st March,2021 and the same was approved by the members.

Building Grant, an entry of Rs.1,87,70,275 has been passed on 18.03.2021 by H.O ,ICAI, reducing the balance of this account on account of transfer of depreciated value of Building.

CA Sameer Ladda, informed that Pulping of balance stock as per the H.O mail received on 17th March, 2021, to dispose of Obsolete Publications-Publication Stock to be brought to Zero & selection of vendor for pulping : Pulping done on 23rd March,2021, received cash Rs. 4914/- from the approved vendor, AIMTECH SYSTEMS as per the process.

CA Amruta Kulkarni suggested to make the vaccination & insurance available to all branch staff,CA Sameer Ladda informed that we are already in process to get the vaccination done for staff, members and others on priority,Covid-19 insurance was already taken for all branch staff last year only.

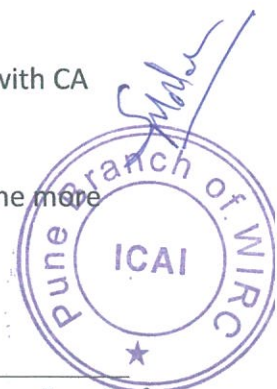
CA Rajesh Agrawal and CA Kashinath Pathare will coordinate with corporation for Special Vaccination arrangements specially for CA Members & Students.

CA Amruta Kulkarni & CA Rajesh Agrawal suggested to give young members & senior citizens a subsidy rate on CPE programme during this pandemic situation of COVID-19.

CA Sameer Ladda & CA Abhishek Dhamne informed that we can consider the same with reference to the guidelines from CPE committee.

CA Rajesh Agrawal suggested to organise a 15 days course on GST in coordination with CA Abhishek Dhamne & CA Yashwant Kasar.

CA Amruta Kulkarni, CA Rajesh Agrawal & CA Abhishek Dhamne also suggested some more programme to be organised during the lockdown period.



K Pathare

CA Kashinath Pathare informed that we have received LOA from CA Anand Jakhotiya.

Summary of all major points once again briefed by CA Sameer Ladda, Chairman, Pune ICAI.

There being no other items to discuss, Meeting was concluded with thanks to the Chair.

Sd/-
CA Sameer Ladda
Chairman & Treasurer



Sd/- *K Pathare*
CA Kashinath Pathare
Vice Chairman & Secretary

