



5<sup>th</sup> April 2019

**NOTICE**

The first meeting of the Managing Committee 2019-20 (MC) shall be held on **saturday 13th April 2019 at 3 PM** in the premises of the Pune Branch. Please find herein below the agenda of the meeting for your kind perusal.

1. To read and approve the minutes of earlier MC meetings;
2. To discuss & finalise the upcoming CPE programs;
3. To discuss the work completed in between the period of last MC meeting and this MC Meeting
4. To discuss about the international RRC
5. Any other business with the permission of the chair;

Please make it convenient to attend the meeting.

Sd/-  
**CA Sameer Ladda**  
Secretary

Sd/-  
**CA RutaChitale**  
Chairperson

**Minutes of the Managing Committee Meeting held on Saturday, 13<sup>th</sup> April, 2019 at 3.00 pm at the Pune branch of WIRC of ICAI, ICAI Bhawan, Bibwewadi, and Pune 411037**

1. Following members were present for the meeting:
  - a. CA Chandrasekhar Chitale, Central Council Member
  - b. CA Arun Anandagiri, Regional Council member
  - c. CA Yashwant Kasar, Regional Council Member
  
  - d. CA Abhishek Dhamane, Vice Chairman
  - e. CA Sameer Ladda, Secretary
  - f. CA Abhishek Zaware, Member
  - g. CA Kashinath Pathare, Treasurer
  - h. CA Amruta Kulkarni, Member
  - i. CA Rajesh Agrawal member

Leave of absence was granted to the following members:

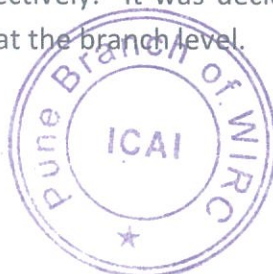
- j. CA Aanand Jakhotiya, Regional Council Member.
- k. CA Ruta Chitale, Chairperson ,

Since the chairperson was on leave, Ca Abhishek Dhamne chaired the meeting.

2. The minutes of the earlier managing committee were presented for discussion & approved.
  
3. **Bank accounts:** The possibility of the CMS option of kotak Mahindra bank ltd was decided to be explored. It was felt by all the members that it shall save time of office bearers as well as office staff. For that purpose chairperson & treasurer will be the authorised. The branch staffs have been given instructions accordingly and Ca Abhishek Zaware will discuss with the banker about different options as well as train the office staff about its use if opted.
  
4. **Representation to CPC & ROF:** - Representation to Income tax department for keeping one nodal officer of CPC in Pune and representation to the ROF are pending.

Ca C V Chitale & Ca Arun Anandgiri will help for this purpose from central council and regional council respectively. It was decided that Ca Ruta Chitale and Sameer Ladda shall be coordinators at the branch level.

*S. M. Ladda*



**5) Diploma in international taxation:** - was sought to be conducted Pune branch. Ca Abhishek Zaware has given information that he is having 20 willing members list in his hand. .

**6) Agreement with PMG:** - Previous year's MCM has entered into agreement with PMG for reservation of place in reading room for 117 students. The branch has also taken minimum amount guarantee. It is found that there is no response of students for this scheme. Even if students are going to particular reading hall they have not considered under this quota of 117 students. Hence there is possibility of heavy loss to branch .Hence it is resolved to discontinue with this agreement as early as possible.

Ca Rajesh Agrawal will discuss with particular organisation. The Concurrence and help of previous chairman Ca Aanand Jakhotiya may be taken to resolve the issue.

This resolution passed unanimously

**8) International study tour:** - It is discussed and decision about the budget and the period is finalised. The budget of Rs 125000/- (along with 5 to 10% variation) per participant is decided. The period of international study tour will be in the month of August 2019.

Ca Arun suggested that proper process of selection of vendor should be followed in this case being the high value transaction. He has suggested following the RFP. Ca Abhishek Dhamne informed that the RFP is followed every year and the same will be followed this year also.

**9) Action taken report:** - Ca Abhishek Dhamne suggested preparing the report of the works done during the period between two MCM and circulating before the next MCM.

**10) Structural Audit:** - Since the building of Pune branch has completed almost 10-11 years it is required to do detail structural audit to resolve the various problems like water leakage etc. It is resolved to make appointment of structural auditor. For that purpose it is decided to circulate the notice for RFP and also to put the notice on Pune branch's notice.

**11) Appointment of professional architecture:** - It is resolved to appoint professional architecture for the work of roof on terrace to deal with PMC and other required changes in building. For that purpose it is decided to circulate the notice for RFP and also to put the notice on Pune branch's notice.

12) The meeting ended with vote of thanks by the chair.

Sd  
Ca Sameer Ladda

*S. Ladda*



Sd  
Ca Abhishek Dhamne