



2<sup>nd</sup> March 2019

**NOTICE**

The meeting of the Managing Committee 2019-20 (MC) shall be held on **Thursday, 7<sup>th</sup> March 2019 at 5 PM** in the premises of the Pune Branch. Please find herein below the agenda of the meeting for your kind perusal.

1. To read and approve the minutes of earlier MC meetings;
2. Complete the Bank Account formalities;
3. To discuss & finalise the upcoming CPE programs;
4. To arrange CPE study circle meet
5. To discuss and finalise the constitution of committees;
6. Any other business with the permission of the chair;

Please make it convenient to attend the meeting.

Sd/-  
**CA Sameer Ladda**  
Secretary

Sd/-  
**CA Ruta Chitale**  
Chairperson

**Minutes of the 2<sup>nd</sup> Managing Committee Meeting held on Thursday, 7<sup>th</sup> March, 2019 at 5.00 pm at the Pune branch of WIRC of ICAI, ICAI Bhawan, Bibwewadi, and Pune 411037**

1. Following members were present for the meeting:
  - a. CA Anand Jakhotiya, Regional Council member
  - b. CA Ruta Chitale, -Chairperson
  - c. CA Abhishek Dhamane, Vice Chairman
  - d. CA Sameer Ladda, Secretary
  - e. CA Abhishek Zaware, Member
  - f. CA Kashinath Pathare, Treasurer
  - g. CA Amruta Kulkarni, Member

Leave of absence was granted to the following members:

- h. CA Arun Anandagiri, Regional Council Member.
- i. CA Rajesh Agrawal, member
- j. CA Chandrasekhar Chitale, Central Council Member
- k. CA Yashwant Kasar, Regional Council Member

2. The minutes of the earlier managing committee meeting were presented for discussion & passed unanimously

3. Bank accounts: - As a routine process of branch signatures of new office bearers has to be replaced with signature of outgoing office bearer. This procedure is completed. The matter has been discussed in detail and two important resolutions passed.

A) It has been decided to take CMS option of kotak bank. It will save time of office bearers as well as office staff. For that purpose chairperson & treasurer will be the authorised.

B) It has been resolved that the cheques will be signed as follows

One signature will be compulsory of the treasurer and second signature will be done by one of the other three office bearer (i.e. Chairperson, Vice chairman or Secretary)

Proposer: - CA Abhishek Zaware

Seconded:-CA Abhishek Dhamne

*SM/Dr*



4. The Chairperson suggested names of chairperson/chairman of different committee and requested to finalize vice chairman of the same. The same has been discussed in detail and finalized as follows.

Name of the Committee	Chairman/Chairperson	Vice Chairperson/ Chairman
1) CPE	Ruta Chitale	Abhishek Dhamne
2) Taxation	Kashinath Pathare	Amruta Kulkarni
3) Information Technology	Abhishek Zaware	Abhishek Dhamne
4) Newsletter	Amruta Kulkarni	Sameer Ladda
5) Library	Sameer Ladda	Abhishek Zaware
6) For Members In Industry	Abhishek Dhamne	Abhishek Zaware
7) Students Coordination	Rajesh Agrawal	

Further CA Abhishek Dhamne is selected as Chairman Pune Branch of WICASA of ICAI

Proposer: CA Ruta Chitale      Seconded: CA Kashinath Pathare

5. There is series of seminars for members named "Saturday series". It is already declared. Members are already registered for the same. It has been discussed in detail and decided to keep the higher limit of 150 members which can be revised in future if required.

Proposer: CA Abhishek Zaware      Seconded: CA Amruta Kulkarni.

6. It has been resolved that the branch should send reminder flyers to member about block year 2019 for CPE hrs.

Proposer: - CA Abhishek Dhamne      Seconded: CA Sameer Ladda.

7. It was proposed to dispose of the scrap as per guideline of the WIRC and such instructions have been given to the staff. For that purpose it is resolved to put notice on notice board and website.

Proposer: - CA Sameer Ladda      Seconded: - CA Anand Jakhotiya

8. For regularisation or taking permission from PMC, Pune for cafeteria on terrace: - It has been resolved that to take permission from PMC Pune. Mr Kashinath Pathare & Mr. Abhishek Dhamne will look after it.

Proposer: - CA Anand Jakhotiya      Seconded: - CA Sameer Ladda

*Sameer Ladda*



9. Contract or agreement with Pune Maratha Granthalaya is to be modified .It has been resolved that Rs 100/- per student concession will be given for 117/- students. The same cost will be barred by the branch and which will be given on first cum first basis.

Proposer: - CA Anand Jakhotiya

Seconded: - CA Sameer Ladda

10. It has been decided to start additional ITT batches due to urgent need of students. For that Purpose it is decided to take required numbers of laptop on rent CA Abhishek Zaware will look after this matter.

Proposer: CA Amruta Kulkarni

Seconded: - CA Sameer Ladda

11. Representation to CPC Bangalore and ROF Pune: - It has been resolved that representation to cpc Bangalore is to be done through central council and representation to ROF should be done through WIRC.

CCM Chitale Sir and RCM Anand Jakhotiya should be requested for this purpose respectively.

Proposer: CA Sameer Ladda

Seconded: - CA Kashinath Pathare

12. Reconstitution of Infrastructure Committee of Pune Branch: - It has been resolved to reconstitute the Infrastructure Committee of Pune Branch as per the guide line of the Central council.

13. The meeting ended with vote of thanks from the Chairperson CA Ruta Chitale.

CA Sameer Ladda

CA Ruta Chitale

Secretary

Chairperson.

