



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
(Set up by an Act of Parliament)

Pune (WIRC)

24th February 2021

NOTICE

The notice is hereby given to all Members of Pune Branch Managing Committee, that meeting of the Managing Committee Members is called on **Tuesday, 2nd March 2021, at 4.00 pm** at the Pune Branch of WIRC of ICAI, ICAI Bhawan, Bibwewadi, Pune 411037.

The agenda of the meeting is as follows: -

1. To read and approve the minutes of earlier MC meetings;
2. To discuss and finalise the Office Operations
3. To discuss the upcoming CPE programme
4. To discuss and finalise the constitution of committees
5. To review of Trial Balance & Vendor Empanelment List
6. Any other matter with the permission of the chair

All are requested to attend the meeting.

Sd/-
CA. Sameer Ladda
Chairman

Sd/-
CA. Kashinath Pathare
Vice-Chairman

Minutes of the Managing Committee Meeting held on Tuesday, March 2, 2021 at 4.00 pm at Pune Branch of WIRC of ICAI, ICAI Bhawan, Bibwewadi, Pune-411037 and in virtual electronic mode (BlueJeans Platform).

A. Following members were present physically for the meeting:

1. CA Sameer Ladda, Chairman
2. CA Kashinath Pathare, Vice Chairman
3. CA Ruta Chitale, Member

B. Following members were present in virtual electronic mode:

1. CA Abhishek Dhamne, Member
2. CA Chandrashekhar Chitale, (Ex Officio) Central Council Member

C. Leave of absence was granted to the following members:

1. CA Yashwant Kasar, (Ex Officio) Regional Council member

D. Following members were absent for the meeting:

1. CA Rajesh Agrawal, Member
2. CA Abhishek Zaware, Member
3. CA Amruta Kulkarni, Member
4. CA Arun Anandagiri, (Ex Officio) Regional Council Member
5. CA Anand Jakhotiya, (Ex Officio) Regional Council Member

E. Since the required quorum was present for the meeting, CA Sameer Ladda, Chairman, Pune ICAI started the meeting expressing welcome to all the Managing Committee members and ex officio those present in physical as well as virtual electronic mode.

CA C V Chitale, CCM, ICAI, complimented CA Sameer Ladda & CA Kashinath Pathare for immediately taking action on GST Audit matter, central committee on GST has shared one draft which need to be circulated to members of parliament and already the Pune Branch management had contacted 8 to 10 members of parliament, we hope that the GST Audit will revised. CA Sameer Ladda, Chairman, responded with thanks to CA C V Chitale.

F. The first agenda of the meeting was to read and approve the earlier MC Minutes.

The chairman stated that in last meeting we have not kept the minute of January month, so we had circulated the minutes of both January as well as Feb months on email to all, if any clarification to be intimated in next four days, so that the minutes can be kept on records.

G. The next agenda of the meeting was to discuss and finalise the Office Operations:

CA Sameer Ladda, informed that 'in last meeting, Chairman & Vice Chairman post got elected but since no nominations received for two post of the office bearers i.e. Secretary & Treasurer, it remains vacant. We had asked the guideline to Head Office but still we have not received any revert from them.'



Further CA Sameer Ladda informed that “ though there are vacancy of the two office bearer’s post (treasurer and secretary) we can’t keep the branch operations regarding bank accounts pending” .He seeked guidance from CA C V Chitale in this regards “whether we can take the optional signing authorities of ex-chairperson, CA Ruta Chitale & immediate past chairman, CA Abhishek Dhamne for the branch operations, so that any two of four can sign for the payments?”

CA C V Chitale informed that “as far as the institute guidelines concern all office bearers are compulsory, along with treasurer as mandatory for signing the bank payments. However considering this extra ordinary situation, he has not seen any guideline to the contrary, he believe that there should be minimum of four office bearers for bank signatories out of which two can sign for the simple reason if Chairman & Vice Chairman are out of stations or any other reasons not available it will be problematic to branch to operate the bank payments. There for whatever suggestions made by the Chairman, he concurred with that suggestions. So let us have four signatories for the time being and after receiving the guidance from H.O regarding the two vacant post of i.e Secretary & Treasurer, we can revised accordingly. He further informed till we receive the advisory/guidance from H.O, we can authorised two past chairman as bank signing authorities and the same should be intimated to H.O.

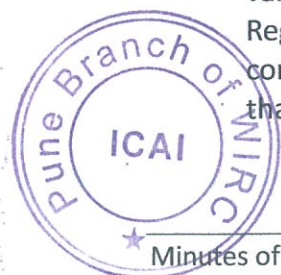
It’s resolved and passed unanimously that CA Abhishek Dhamne & CA Ruta Chitale will be optional signing authorised along with CA Sameer Ladda, Chairman & CA Kashinath Pathare, Vice Chairman for smooth functioning of branch as an alternative arrangement till we get further guidance from H.O.

H. The next agenda of meeting was to discuss the upcoming CPE programme:

CA Sameer Ladda, Chairman briefed about the CPE programme already scheduled in the month of March as follows.

- a) Young members series scheduled from 1st to 7th March, got excellent response from the members. More than 200 participants are continuously attended every day.
- b) Enterprise Management for Women CA on 8th of March on the occasion of International Women Day in physical mode, CA Ruta Chitale will be taking the lead for this programme.
- c) Two Days Audit of Banks Conclave (Physical cum Virtual) mode on 12th & 13th March, 2021.

Further the chairman informed that with the help of CA C V Chitale sir we have applied for the full quota of participants for Physical cum Virtual programme i.e 200 participants in physical mode and around 800/900 participates in virtual mode as per the branch strength. He also congratulated CA C V Chitale, CCM, ICAI elected as a Chairman, Direct Taxes Committee, ICAI. He further informed that we had applied for various National Conferences & Students International Conference along with Sub Regional Conference on Cooperative for the current year. We had also received confirmation of National Conference from DAAB committee. CA C V Chitale informed that as per the verbal communication with respected committee Chairmen, they had



confirmed the allotment of National Conferences to Pune branch. CA Sameer Ladda, Chairman informed that we are planning Goa RRC for members and same will be declare in one or two days. He further requested all present members to suggest if any other programme which can be organise. CA Abhishek Dhamne suggested to take the Students International Conference before December due to election year.

I. The next agenda of meeting was to discuss and finalise the constitution of committees:

CA Sameer Ladda, Chairman informed that we had sent the draft committees list to all members for their concerns and to suggest the coopted members.

J. The next agenda of the meeting was to review of Trial Balance & Vendor Empanelment List:

CA Sameer Ladda, Chairman informed that we had sent the email of the trial balance for the month of February, 2021. CA Abhishek Dhamne suggested 'to organise one meeting with Internal Auditor before the March end'. CA Sameer Ladda, informed that 'we have received the updated Vendor Empanelment list, which got empanelled and asked all the members to suggest for deletion, addition of the list'. CA Abhishek Dhamne suggested that 'we should remove the vendor name those are not filling the GSTR-2A or Return as per the new ERP system'.

Further CA Sameer Ladda, Chairman informed that we need to do on priority Painting work, Solar System Implementation and Streaming Online System at Auditorium. Notice has been uploaded on Pune ICAI website and on Notice Board for the proposals, if any one has any reference please share the same. It is also decided to make tender and EMD for the painting quotations.

K. The last agenda of the meeting was to discuss any other matter with the permission of the chair:

CA Sameer Ladda, informed that 'we have two pending matter of rented premises of Prestige Point & Phadke Sankul and we are also looking for other options, with superior property in the same budget or some variation in rents for betterment of students. We have also visited 3 to 4 proprieties in this line. It is decided that we will take one meeting with Phadke Sankul owner, will pay the rents till March, 2021 and inform them to apply again with your proposal. As a good governance we will circulate the tender for rent proposal. It's further decided that for Prestige point we will go ahead with office space and classroom. For office space we will bear Rs.15000/- rent amount and balance will be deducted from the faculties payment. We will make the Prestige point agreement for both office space and classroom wef 1st April, 2021.

CA Sameer Ladda, Chairman also informed about the quotations received for Awning system, it's decided that same need to send to purchase committee of Pune branch and proceed further.

It's also ratified that Rs. 75,000/- paid to CA Sarvesh Mahedale against the running bill . There being no other items to discuss, Meeting was concluded with thanks to the Chair.

Sd/-

CA Sameer Ladda

Chairman



Sd/-

CA Kashinath Pathare

Vice Chairman

