



**THE INSTITUTE OF CHARTERED ACCOUNTANTS OF  
INDIA**

(Set up by an Act of Parliament)

**Pune (WIRC)**

September 21, 2020

**NOTICE**

The Notice is hereby given to all Members of Pune Branch Managing Committee that, meeting of the Managing Committee Members is called on **Monday, September 28, 2020 at 11.00 AM** at ICAI Bhawan, Bibwewadi, Pune-411037.

**The Agenda of the meeting is as follows:**

- Opening Remarks and update about the Branch Activities by Chairman;
- To read and approve the minutes of the MC meetings held on 31<sup>st</sup> August, 2020
- To discuss and plan the forthcoming programs.
- To Review of Trial Balance for the Month of August 2020
- To discuss and approve the quotations received for leakage waterproofing and painting at ICAI Bhawan, Bibwewadi
- To discuss and Pass necessary resolution for accepting through payments via Bharat/Dynamic QR code for Classes Activities
- To discuss and approve/ratify the purchase of new smart mobile phones for staff
- Any other matter with the permission of the chair.

**All are requested to attend the meeting.**

Sd/- 

CA. Kashinath Pathare  
(Secretary)  
Pune Branch of WIRC of ICAI

Sd/- 

CA. Abhishek Dhamne  
(Chairman)  
Pune Branch of WIRC of ICAI

**Minutes of the Managing Committee Meeting held on Monday, September 28, 2020 at 11.00 am** at ICAI Bhawan, Bibwewadi, Pune-411037 and on electronic mode.

**A. Following members were present physically for the meeting:**

1. CA Abhishek Dhamne, Chairman
2. CA Kashinath Pathare, Secretary and Treasurer

**B. Following members were present on electronic mode for the meeting:**

1. CA Sameer Ladda, Vice chairman
2. CA Ruta Chitale, Member
3. CA Abhishek Zaware, Member
4. CA Amruta Kulkarni, Member

**C. Leave of absence was granted to the following members:**

1. CA Rajesh Agrawal, Member
2. CA Chandrashekhar Chitale, (Ex Officio) Central Council Member
3. CA Anand Jakhotiya, (Ex Officio) Regional Council Member
4. CA Arun Anandagiri, (Ex Officio) Regional Council Member
5. CA Yashwant Kasar, (Ex Officio) Regional Council member

**D.** Since the required quorum was present for the meeting, CA Kashinath Pathare requested CA Abhishek Dhamne, Chairman to start the meeting. The meeting was commenced with CA Abhishek Dhamne, Chairman expressing welcome to all the Managing Committee members those present physically as well as on virtual electronic mode. He informed that we had good virtual seminars at Pune branch, apart from seminars we had able to fulfil the batch size for ITT but for Orientation due to various reasons and postponed exam the students are not registered. The revamping of Pune ICAI website also near completion stage, the Query Dashboard also successfully implemented, some minor changes are there which will be improve by this month. The security gate was installed at the entrance of building staircase. In brief all sort of activities are going on. Phadke sankul the activities are less, the coaching classes' response also very less but our team are working on it, with this opening remarks he started the next agenda of meeting.

**E.** The next agenda of the meeting was to read and approve the minutes of the MC meetings held on 31st August, 2020: CA Abhishek Dhamne, Chairman requested secretary, CA Kashinath Pathare to email the draft minutes for finalisation.

**F.** The next agenda of meeting was to discuss and plan the forthcoming programme: CA Abhishek Dhamne, Chairman, Pune ICAI requested all to please share the forthcoming programme in their mind for the months of October & November, 2020. He further updated that we have sent the request to central committee for hosting various programme in the

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months of October & November, 2020 but still the approvals are pending. We have received the approval for VCM on Professional Opportunities for Chartered Accountants in Local Bodies organised by Committee on Public & Government Financial Management, ICAI jointly with Pune Branch of WIRC of ICAI scheduled on 10<sup>th</sup> October, 2020. He further informed all that this month we had successfully organised the Cooperative Sector - 'Sahakar Sanvad' on 5<sup>th</sup> & 6<sup>th</sup> September, 2020 wherein **Dr. Vishwajit Kadam, Hon. Minister of State for Co-Operation, Maharashtra** was present. He informed that all sort of activities we can plan, he requested all to please contribute their views in terms of forthcoming programme.

CA Abhishek Zaware informed that we should take up two programme. One on "Labour Laws" which has been amended during the lockdown period and parliament has given the approval, which will be beneficial during the audit period. Second programme on "Alternate Investment" for CA's. CA Abhishek Dhamne, Chairman suggested CA Abhishek Zaware to please coordinate and organise this two programme as suggested by him.

CA Amruta Kulkarni informed that WIRC has scheduled programme on Labour Laws, we can also coordinate with them for the same and it's very much needed for the upcoming audit season. Also one programme on FEMA should be organised. CA Abhishek Dhamne, Chairman told that we will check the same and update accordingly.

CA Ruta Chitale also gave one suggestion to keep one programme on Vodafone case laws. She also agreed that we should keep one programme on Labour Laws to understand the various recent changes. She also suggested CA Abhishek Zaware that tomorrow there is a programme on Investor Awareness after attending that programme you may decide the points to cover in Alternate Investment programme. CA Amruta Kulkarni informed later that the Labour Laws programme by WIRC already held on 25<sup>th</sup> of September, 2020.

CA Sameer Ladda informed all that we have got the approval of CA Students National Conference on 18<sup>th</sup>, 19<sup>th</sup> & 20<sup>th</sup> December, 2020 on virtual cum physical mode as of now but depending on the future decision and directions of Government we will plan the conference accordingly. He further informed that this time instead of taking the standard routine topics such as GST, Taxation we need to take new vibrant topics which can be helpful for students, he requested all to please suggest such topics in the due course.

CA Abhishek Dhamne, Chairman requested CA Amruta Kulkarni to coordinate for the Audit programme for students, Shwetal will get in touch with her for same.

**G.** The next agenda of the meeting was to review of Trial Balance for the Month of August 2020 : CA Abhishek Dhamne, Chairman informed in details about the trial balance for the month of August, 2020, he further informed that we will be starting the Internal Audit for the six months from first week of October, 2020.

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**H.** The next agenda of the meeting was to discuss and approve the quotations received for leakage waterproofing and painting at ICAI Bhawan, Bibwewadi : CA Abhishek Dhamne, Chairman informed that due to leakage from the overhead water tank, we are facing the water leakage issues on Terrace, 3<sup>rd</sup> Flr, 2<sup>nd</sup> Flr & 1<sup>st</sup> Flr respectively, also there is leakage at store room. We have received three quotations from different vendors for the waterproofing, leakage work out of which Shree Sai Water Proofing was the lowest. It's further decided that we can go ahead with Shree Sai Water Proofing as per the quotation received and start the work with initial advance payment of 30 % with PO. There will be 5 years warranty for the leakage work from the vendor, we will be keeping total 15 % of the total estimated amount as a Retention amount which will be payable in 3 years equal proportionate after completion of satisfactory work.

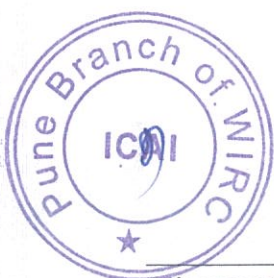
**I.** The next agenda of the meeting was to discuss and pass necessary resolution for accepting through payments via Bharat/Dynamic QR code for Classes Activities : CA Abhishek Dhamne, Chairman informed that its required for Coaching Classes fees and the same service can be available with Kotak Bank for which we need to share them the resolution. The draft resolution was shared with all present members for their views and approval. CA Abhishek Zaware suggested to have a payment gateway also linked with this QR code. The authorized signatories for the resolution will be CA Abhishek Dhamne, Chairman, Pune ICAI & CA Kashinath Pathare, Treasurer, Pune ICAI, It's further approved the draft resolution by all.

**J.** The next agenda of the meeting was to discuss and approve/ratify the purchase of new smart mobile phones for staff: CA Abhishek Dhamne, Chairman informed that we have received the request from all staff as their mobile phones are not up to the marks, most of them are not working properly and having various other issues. Also, due to IVRS system all the calls are directly coming on their respective mobile phones, the usage of mobile phones are also increased, so we need to change the current mobile phones. We have received the quotations for Samsung M11 (3/32 GB) mobile phone of Rs.10900/-. It's further approved that we can go ahead and buy the Samsung M11 (3/32 GB) new mobile phones for all staff as per the requirement from the vendor TELEPHONE SHOPPEES.

**K.** The last agenda of the meeting was any other matter with the permission of the chair: CA Abhishek Dhamne, Chairman informed that, there are three matters for the discussion.

- (i) Renewal of rent agreement of Mr. Barve at Phadke Sankul Small office, attached to the other premises of Mr. Karmarkar which was due in May, 2020 but pending due to COVID-19 pandemic situation. He asked everyone to please share their views for renewal of the same or discontinue of the premises. He also mentioned that the landlord Mr. Barve asked for 10 % increase in the current rent amount. CA Abhishek Zaware told to continue the premises as the rent amount is less and also it will be beneficial in later stage as a part of overall premises at Phadke Sankul. CA Sameer Ladda also agreed that we should continue the premises but without increasing the 10 % amount in the current year. As we don't know when will be the students physical activities will start. CA Amruta Kulkarni also agreed with the point of CA Sameer Ladda that we should first try for negotiating with the landlord for not to pay the 10 % increase amount.

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CA Ruta Chitale told that we should discontinue the premises as we don't know from when the physical activities will start and also if we are going forward we can make the new agreement with same date as Mr. Karmarkar's premises at Phadke Sankul which will also be due for renewal in February, 2021. It's decided that CA Abhishek Dhamne, Chairman, Pune ICAI & CA Sameer Ladda will take the final decision and accordingly it can be proceed further.

- (ii) We have received application for formation of new study circle named "Pune East CPE Study Circle" from CA Ishwar Yadav & CA Akshay Kalbhor for our consideration and to recommend to WIRC for further process.
- (iii) We have received proposal for LED lightings at branch premises, as the existing old lights are not LED, we need to change it for LED lightings to save more energy. Also, many places we need additional lights so that entire premises can be covered. The detailed comparative quotations shared to all and it's finally decided to go ahead with "Shayona Light House" for "Wipro" brand LED Lightings with 5 years warranty (2 plus 3 years extended). We can give the initial advance amount of 30 % and start the work with PO. Retention of 5 % on the base amount payable after 1 year of completion of work and retention of 50 % on the extended warranty amount will be payable after completion of 2nd year and balance 50 % after completion of 3rd year respectively. It's approved that we should go ahead with LED Lightings, Electrical & Leakage/Waterproofing work as of now and painting once approved. Further CA Abhishek Dhamne, Chairman, Pune ICAI, informed that we had spoken for painting of premises in the month of May, 2020, we request to form a Sub-committee which includes CA Rajesh Agrawal, CA Sameer Ladda & CA Kashinath Pathare to reviews the different quotations as per the requirement and putt for the final approval to Pune ICAI Purchase Committee to go ahead. The building is almost 10 years old and its necessary to do the painting work immediately, many places the old colour had removed and it's looking very shabby & ugly. CA Amruta Kulkarni suggested to first do the electrical work, LED lighting and Leakage/Waterproofing work as per the requirement and finally we can go ahead with painting.

CA Abhishek Dhamne, Chairman, Pune ICAI requested if any one has any other matter to be discuss. CA Abhishek Zaware informed that there are a requirement of Hostel for outside students who will be coming to Pune for CA Examinations. Currently due to COVID 19 most of the paying guest and hostels are shut down. CA Ruta Chitale suggested we can have a word with MKSSS for the accommodation/hotel facilities, they had also sanctioned the CA exam centre. She further informed that we can asked BOS for official permission or their views, suggestion for the same. CA Abhishek Dhamne, Chairman, Pune ICAI suggested that we can decide our role on the accommodation/hostel facilities to CA Students those are coming from outside Cities for CA Exams, we can reach out with maximum availability of accommodation/hostels with list/information which can be helpful to this students. We need to look the hostel in connection with the list of allocated CA exam centres. CA Kashinath Pathare, CA Sameer Ladda & CA Amruta Kulkarni also agreed for the same.

It's decided that CA Sameer Ladda, CA Abhishek Zaware, CA Ruta Chitale & CA Amruta Kulkarni can be in touch for finding out the accommodation/hostel information by 10<sup>th</sup> of October,2020.

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Also, request for change of exam center within the city can be send to examination department.

CA Ruta Chitale informed that if possible we can request institute to waive off the annual membership fees as many of the CAs requested for the same. All have noted the good initiative took by the institute by providing the CABF Covid 19 financial help to the members.

CA Amruta Kulkarni raised the point that we should take some initiative to reach out to those members who have not applied for the ICAI Membership as we have received the draft notification of "Chartered Accountants to appear and pass the Assessment if applying for membership after 3 years of clearing CA Finals".

Further, CA Abhishek Zaware informed that there is draft notification regarding Articleship, which will provide options to students to switch over after 18 month between the firms and companies, which will affect the small size firms tremendously. If this notification get approved the small and medium firms will not get the Article clerks and will have a very big problem for them. The limit of number of Article clerks which was increase after CPT Articleship was not yet changed by ICAI Head office, the same need to reduce. CA Amruta Kulkarni also agreed for the same. Managing committee is decided to go for circular motion, CA Abhishek Zaware will prepare basic draft of comments and also invite the comments from all the managing committee members and the compilation will be send to ICAI Head office within 30 days period. It's also decided to get the comments/impact from general members which they can send directly to ICAI Head office. CA Abhishek Dhamne informed that we will take the necessary action within two or three days as he still not gone through the draft notification regarding the Articleship.

- L. There being no other items to discuss, Meeting was concluded with thanks to the Chair.

Sd/- K Pathare  
CA Kashinath Pathare  
Secretary

Sd/-   
CA Abhishek Dhamne  
Chairman

