

Information and instructions for attending virtual batches of ICITSS (Orientation) and ICITSS (ITT) and Advanced (ICITSS) MCS Course and AICITSS- Advanced Information Technology Training

- 1) Student will get the zoom link and information of the batch before 1-2 days of the starting of the batch by mail registered on the online portal.
- 2) After login for the course- The student will be able to view the day wise session in seriatim.
 - **Your computer is enabled with a Webcam**
 - **You are seated in a proper lighting environment**
 - **You are properly and professionally dressed**
 - **You are seated properly and facing the webcam**
- 3) The duration of the course will be 15 days. (6 hours each).
- 4) There is no need to submit the acknowledgement at Branch. You can send the acknowledgement along with a document on student@puneicai.org.
- 5) Your visibility is compulsory for 6 hours daily for 15 days.
- 6) **Please ensure not share above login credentials with anyone.**
- 7) Please note, after the completion of class on each day, the attendance would be uploaded on the basis of individual viewership & batch attendance duration.
- 8) Certificates will be enabled for printing on completion of 15 days and on the basis of the attendance duration for 6 hrs.
- 9) **Please fill up faculty feedback form on the portal after completion of the everyday session, otherwise leave will be marked.**