



8th Jan 2020

NOTICE

The meeting of the Managing Committee 2019-20 (MC) shall be held on **Monday 13th January 2020 at 5.30 PM** in the premises of the Pune Branch. Please find herein below the agenda of the meeting for your kind perusal.

1. To read and approve the minutes of earlier MC meetings;
2. To discuss the work completed in between the period of last MC meeting and this MC Meeting
3. To discuss about the forthcoming program.
4. To discuss some internal changes in branch
5. To discuss some staff rotation of the work
6. Any other subject with the Permission of the Chair.

Please make it convenient to attend the meeting.

Sd/-
CA Sameer Ladda
Secretary

Sd/- Rutachitale,
CA Ruta Chitale
Chairperson

Minutes of the Managing Committee Meeting held on Tuesday, January 13, 2020 at 5.30 pm at the Pune branch of WIRC of ICAI, ICAI Bhawan, Bibwewadi, and Pune 411037

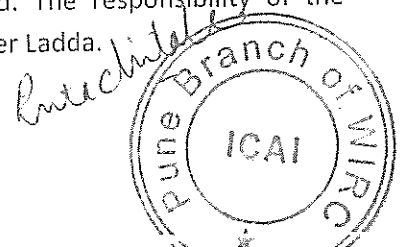
1. Following members were present for the meeting:
 - a. CA Ruta Chitale, Chairperson
 - b. CA Abhishek Dhamne, Vice chairman
 - c. CA Sameer Ladda, Secretary
 - d. CA Amruta Kulkarni, Member
 - e. CA C.V. Chitale, Central Council Member

Leave of absence was granted to the following members:

- a. CA Kashinath Pathare, Treasurer
- b. CA Rajesh Agrawal, Member
- c. CA Abhishek Zaware, Member
- d. CA Anand Jakhotiya, Regional Council Member
- e. CA Arun Anandagiri, Regional Council Member
- f. CA Yashwant Kasar, Regional Council member

2. The meeting was commenced with Chairperson expressing welcome to all the members of the managing committee.
3. The minutes of the previous managing committee meeting were presented and were approved by the managing committee members.
4. CA Ruta Chitale informed the managing committee about criteria for WIRC and National ICAI awards and that the branch is complying with the requirements therefor. One of the criteria for award is contribution to 'CABF' from the branch. Since all members connected with Pune branch pays directly to this CABF; the data about total contribution from Pune is not available. Hence CA CV Chitale had assured that he will take up this issue at HO. It was also decided that additional efforts for collection of CABF may be carried out in the ensuing months.
5. CA Abhishek Dhamne, Chairman of WICASA committee also informed that criteria for wicasa award has been uploaded for both that is National ICAI and WIRC awards as per respective criteria. He further informed that the branch has managed to match 100 % of the award criteria.
6. Resolved that, to organise maximum possible seminars on or before 31st January 2020 since the date of CPE being extended to 31st January 2020.
7. It was discussed and unanimously decided to keep quarterly income and expenditure for information in the managing committee meeting.
8. Some minor changes in internal infrastructure of the branch like making some cabins for managing committee member and ex officio members were felt necessary and the same was proposed by CA Sameer Ladda and CA Abhishek Dhamne. Some changes in the Chairman's cabin and some in the conference hall were also suggested. The responsibility of the undertaking and overseeing this work was assigned to CA Sameer Ladda.

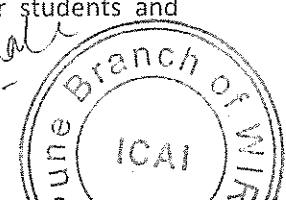
Sameer Ladda



9. The managing committee, in pursuance of good governance discussed the policy of staff increment and job rotation. Following this discussion, it was thought fit to make certain changes to job allocation as well as to rotate the jobs in between various staff so that all the staff shall be well acquainted with the various work carried out at the branch. Change in staff would also afford a fresh look at the work at hand. The members felt that this process should be carried out with careful analysis and in a step wise manner. CA Ruta Chitale and CA Abhishek Dhamne jointly were given the responsibility of carrying out the said process.
10. CA Abhishek Dhamne expressed his gratitude to all the members of the managing committee as well as other members of the branch for their contribution to the international student's conference. He further informed that total 2581 students attended this conference and a human chain in the form of CA logo could be successfully carried out.
11. CA Ruta Chitale informed the members about a proposal received from the CA Sanket Shah. He is a member who organises and co-ordinates the coaching classes on behalf of the Pune branch for the CA students. 'As per this proposal it was proposed to take the class rooms on rent at the Prestige Point at Bajirao Road and start the foundation classes of the ICAI.' This proposal was discussed in detail and the following were the discussions:
- A) CA Ruta Chitale: - She further explained the proposal and added that her views that considering the already available at Phadke Hall for coaching class activity, the additional rent at Prestige point might be a burden on the branch revenue. She further explained that she had explained this problem to CA Sanket Shah. Upon this he (CA Shah) had submitted a budget to the branch and had assured the branch that there will be no loss on any account to the branch. He also has shown his readiness to forgo his fees and make good this loss. She explained that the members of the committee may consider this as a four month experiment which shall increase the visibility of institute's coaching class activity. The intermediate and final classes shall be continued at Phadke Hall only. Further she explained that emphasis on Teaching English subject be given so as to help students gain confidence. She appealed to the members to consider the pros and cons of this experiment and vote for the same.
- B) CA Abhishek Dhamne: - Informed that there is a lot of commercial competition at the building prestige point (where the classes were proposed) and lot of posters and advertisements are displayed in the same building. So that may cause negative impact on the classes.
- C) CA C V Chitale: - Suggested that a 'no competition clause' should be specifically included in the agreement with all the faculty of coaching classes of ICAI. He further suggested to obtain the format from the Board of Studies, if any. If the faculty agrees to this clause, then he had no objection to start the classes at Prestige Point.
- D) CA Amruta Kulkarni: - She agreed with CA Abhishek Dhamne and also specifically asked as to why Prestige Point location is being selected for this classes and why not another location e.g. Indulal complex which is also a known place for classes. She further stated that if this is an experiment and if the classes are closed after 4 months, will it not result in bad publicity for ICAI?
- E) CA Sameer Ladda: - Agreed with CA Ruta Chitale and CA C V Chitale. He suggested using the same class rooms, after the foundation batch for some other courses for students and members like personality development etc.

Sanket Shah

Ruta Chitale



Replying to the questions raised by members, CA Ruta Chitale said that:

The proposal for holding classes at Prestige Point premise has come from the co-ordinator of coaching class. As such we need to discuss this particular proposition and cannot question the possibility of any other building; at least not right now. As far as competition and other things is concerned, we at pune branch shall ensure that a certain level of publicity of ICAI coaching classes shall be maintained and that we shall not resort to any cheap publicity. Moreover the branch managing committee can definitely oversee the advertisements and such other things.

She added that, this is an experiment and that in case the classes fail to reach the breakeven level, we shall close the class. To this end, we shall not take classroom on rent for 11 months but that we shall have an understanding for 4 months usage just akin to use of hotel banquet etc. for a short but continuous period of time. Also even if the classes are required to be closed after a period of time, it would not impact ICAI since it is an experiment only and that the possibility of this experiment failing is very remote as the proposal is based upon the feedback received from students.


As far as the agreement and the clause was concerned, the chairperson called CA Sanket Shah and asked him for his readiness to accept this clause and also agreement. He readily showed his willingness to carry out this clause.

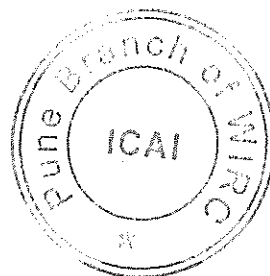
Thereupon, the chairperson asked once again to the members about their willingness to commence the classes at Prestige Point from February 2020.

The members were convinced and it was resolved that a class room may be obtained on a rent at Prestige Point building to start the foundation course classes.

It was further resolved to carry out an agreement with all the faculties of Pune branch coaching class activity by including a no competition clause (for two years and that they should not conduct coaching in and around Pune / Pimpri Chinchwad area directly or indirectly) and that such agreement to be carried out as early as possible.

12. Gmcs and orientation faculties' payments subject was discussed and it was decided to draft specific guidelines for the same and on concurrence by chairperson the same may be sent to BOS for their approval.
13. The chairperson pointed out that now a days corporate credit card is being issued by many banks and that it is lot of inconvenience caused to branch incharge for usage of his credit card. Further it is possible that it may impact his income tax return. It was resolved to explore the possibility of obtaining corporate credit card facility for Pune Branch.
14. CA Amruta Kulkarni enquired about SSP Portal's pending problems. It was informed to her that a register is being maintained at the branch as well as on Excel spreadsheet and that she may check the same as per her convenience.
15. The meeting ended by thanking the Chair.


CA Sameer Ladda
Secretary




CA Ruta Chitale
Chairperson.