



April 8, 2016

NOTICE

The Notice is hereby given to all Members of Pune Branch Managing Committee that, meeting of the Managing Committee Members is called on **Friday, April 15, 2016 at 4 PM** at the Pune Branch of WIRC of ICAI, ICAI Bhawan, Bibwewadi, Pune - 411037.

The Agenda of the meeting is as follows:-

1. To read approve the minutes of the MC meetings held on March 15th, 2016;
2. To discuss about issues related to Finalization of Accounts of Pune Branch of WIRC;
3. To discuss and decide about the Date of Annual General Meeting of Members of Pune Branch of WIRC
4. To discuss regarding the activities of coaching classes;
5. To discuss regarding Administrative activities of Pune Branch and Appointment of Staff at Pune Branch;
6. To discuss about various of Capital or Other Grants by ICAI;
7. To discuss and plan the forthcoming Programs;
 - a. International Study Tour
 - b. National Women Conference
 - c. Investor Awareness Seminar
 - d. Various Certificate Courses
 - e. Other Programs
8. Any other matter with the permission of the chair.

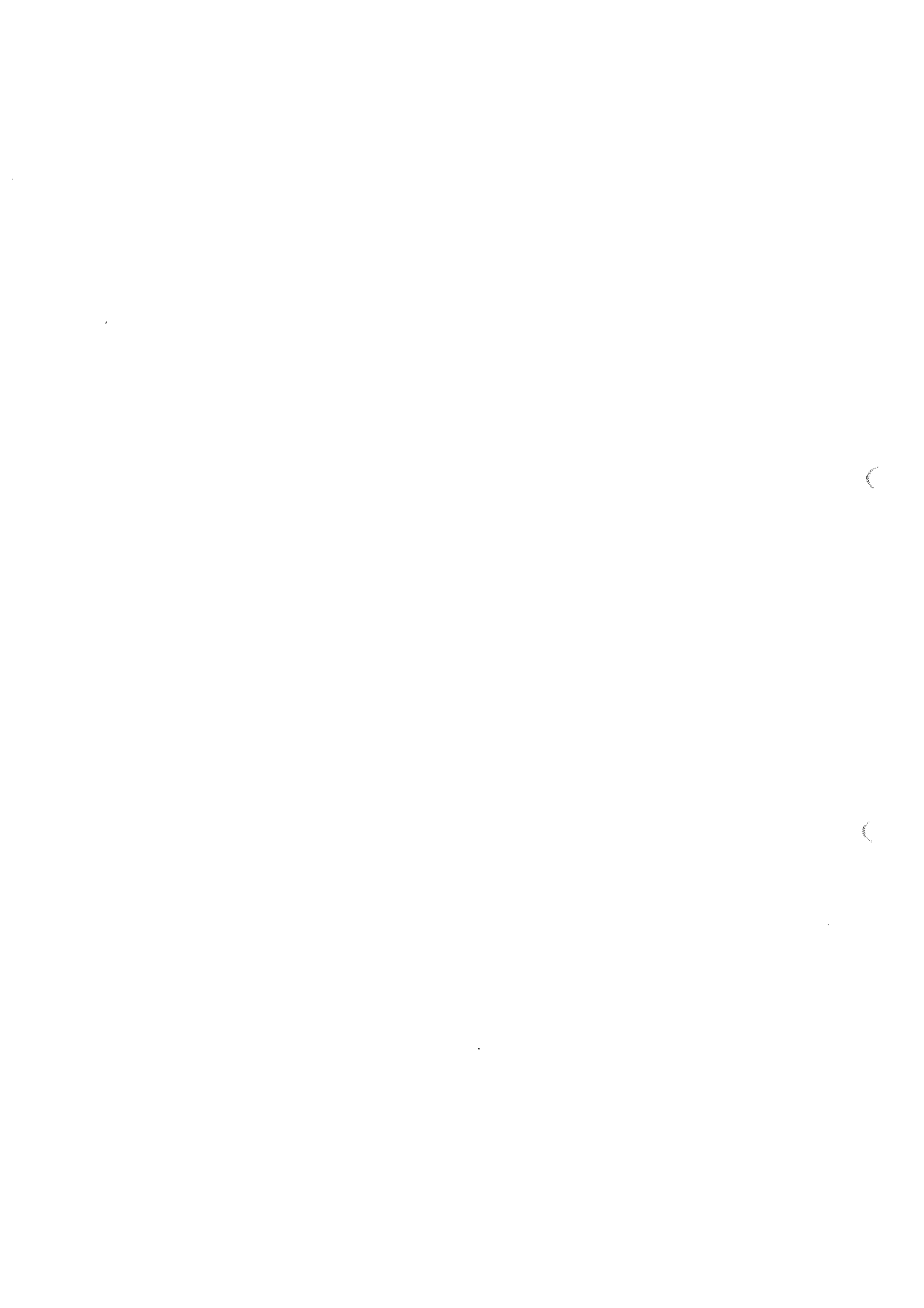
All are requested to attend the meeting.

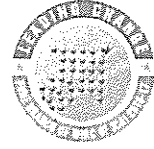
Sd\-

CA. Abhishek Dhamne
(Secretary)
Pune Branch of WIRC of ICAI

Sd\-

CA. Rekha Dhamankar
(Chairperson)
Pune Branch of WIRC of ICAI





DRAFT OF MINUTES OF THE MANAGING COMMITTEE (MC) MEETING
Held on 15/04/2016 at ICAI BHAVAN, BIBWEWADI, PUNE. TIME -4:00 PM

Members Present:

1. CA RekhaDhamankar - Chairperson
2. CA Abhishek Dhamne - Secretary
3. CA Rajesh Agrawal - Treasurer
4. CA ArunAnandagiri - MC Member
5. CA Sachin Parkale - Vice Chairman
6. CA Anand Jakhotiya - MC Member

Leave of Absence:

1. CA Ruta Chitale - MC Member
2. CA Charuhas Upasani - MC Member & Chairman, Pune WICASA
3. CA Sarvesh Joshi, RCM & Ex-Officio Member
4. CA S. B. Zaware, Central Council Member & Ex-Officio Member

Absent:

1. CA. Satyanarayan Mundada - RCM & Ex-Officio Member

As the quorum was present, the meeting was called to order and the following activities/subjectswere conducted/discussed.

- 1) **To read approve the minutes of the MC meetings held on March15h, 2016;**

Minutes approved with Minor Changes.

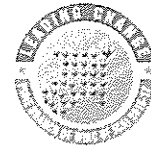
- 2) **To discuss about issues related to Finalization of Accounts of Pune Branch of WIRC;**

During the meeting Branch Accounts for the FY 2015-16 were presented and major issues were discussed. CA Pavan Auti, Partner of Deo and Auti, Auditor for the Current year was present during discussion of the aforesaid point.

CA Rajesh Agrawal briefed on the various issues of Pulping of the Stock, Maintenance of Fixed Asset Register, Income and expenses related to CPT and IPCC and Coaching were discussed.

While discussing, the issue related Treatment of Sundry untraceable payable amount related to Student Courses amounting to Rs. 2.02 Lakhs being written off and recognized it as Income came up. CA Arun Anandagiri opined, instead such amount be transferred to Student Reserves to the Income. The point was addressed by the CA Rajesh Agrawal and detailed treatment was discussed.

Pune Branch of WIRC of ICAI



Pune (WIRC)

During the meeting a telephonic call was made to Mr. Ravi Mittal, Dy. Secretary (Accounts), ICAI, HO to discuss the matter. He said that such amount to be clubbed with prior period income and confirmed stand taken by Pune ICAI.

After detailed deliberations and discussions, Accounts of Pune Branch of WIRC for the FY 2015-16 were adopted unanimously in the meeting. Further, arrangements are done in order to send to ICAI Head office for its timely submission.

3) To discuss and decide about the Date of Annual General Meeting of Members of Pune Branch of WIRC

Discussion about conducting the 54th Annual General Meeting of Members of Pune Branch of WIRC of ICAI was held. Details about last year meeting date and other details were called for. Possible dates of holding the Current AGM were discussed.

After discussion RESOLVED that, 54th meeting of Members of Pune Branch of WIRC of ICAI be held on Thursday July 7, 2016 at 5PM at ICAI Bhawan, Bibwewadi.

CA Abhishek Dhamne, Secretary is hereby entrusted with the responsibility to look after further preparation for AGM related Work.

4) To discuss regarding the activities of coaching classes;

Chairperson CA Rekha Dhamankar expressed her views about current conduct of Coaching Classes and she emphasized on need of systematized change in Conduct of Classes. After detailed discussion and deliberation it was decided that, Faculties for Coaching Activities be decided at the earliest and accordingly Batches also be announced at the earliest.

5) To discuss regarding Administrative activities of Pune Branch and Appointment of Staff at Pune Branch;

The point was deliberated and discussed in detailed and Resolved that, necessary staff be recruited at the earliest. CA Rekha Dhamankar, Chairperson and CA Rajesh Agrawal are hereby entrusted with the responsibility to do the needful.

6) To discuss about various of Capital or Other Grants by ICAI;

In order to plan Cost effective Programmes, Need of understanding Various ICAI grants by all Managing Committee Members was discussed and it was decided that, A Brief presentation on Various Grants be made by Mrs. Suvarna Marne, Accounts Dept. On its preparation, same shall be circulated and presented in Next Managing Committee Meeting.



7) To discuss and plan the forthcoming Programs;

The action plan of following programs to be held in the month of April and May, 2016 and was discussed and decided:

- a. International Study Tour
- b. National Women Conference
- c. Investor Awareness Seminar
- d. Various Certificate Courses
- e. Other Programs
 - i. Football Competition in the month of July
 - ii. Workshop on Cyber Security
 - iii. Industrial Visits

8) Any other matter with the permission of the chair.

- a. Opening of Managing Committee's Proceedings i.e. Agenda and Minutes Records for Members:

It was resolved that, Proceedings of Managing Committee's i.e. Agenda and Minutes of Managing Committee Meetings be kept open for members of Pune Branch at ICAI Bhawan, Bibwewadi Premises. It was also resolved that, a separate record be kept of the Members who have Viewed Proceedings of the Meetings.

CA Arun Anandagiri proposed above motion.

There being no other matters to be discussed; the meeting was concluded with a vote of thanks to the Chair.

Sd/-
CA Abhishek Dhamne
Secretary

Sd/-
CA RekhaDhamankar
Chairperson

